

## Discovery Coast Rotary Market Rules

### 1. Application and Fees

- The markets will be held as per the market calendar for each year – 2nd and 4th weekend of each month plus the Sundays of long weekends and School holidays.
- Prospective stall holders are to make application for a market site online (<https://rotarydiscoverycoast.org.au/markets>) and agree to abide by the Discovery Coast Rotary Markets (DCRM) Rules. Call 0488087622 if you are experiencing difficulties.
- Site fees are to be paid online, if possible, 3 days prior to the market the stallholder attends. The site fee is \$15 per 4x4m site. Call 0488087622 if you are experiencing difficulties. If fees are not made by **5pm Thursday** prior to the market, we will assume you are not attending unless contact is made by mobile or email. **YOUR SITE WILL BE REALLOCATED.**

### 2. Sites

- Stall sites are approximately 4m x 4m. Unless specifically agreed to by DCRM, stallholders are not permitted to park vehicles within the market area and therefore all stallholders' vehicles must be parked in the car park area or beside the SES Access Road at the rear of the markets. There are market sites available that do facilitate the parking of a vehicle adjacent to that stall site and where it is essential for a particular stall holder to maintain access to a vehicle at their allocated site during the market hours of operation, then specific application must be made at the time of application for allocation of a site that enables a vehicle.
- Where a prospective stall holder seeks the allocation of a specific preferred site, preference will be given to regular stallholder attendees. Sites that are paid in advance and allocated long term to regular stallholder attendees, will be recorded in the market plan for each Sunday but DCR reserves the right to re-allocate such sites temporarily if notice has been given that the regular stallholder will not be attending.
- If the stallholder does not arrive by 7.00am on the market day and no notification of non-attendance has been sent, your site will be reallocated, and payment will be forfeited. However special consideration may be given by the booking officer if unforeseen circumstances have prevented attendance on the day and notification has been given to DCR Markets.

### 3. Safety

- All vehicles co-located within the market stall are required to be parked before 7.45am on the day of the market and must not be moved during the market hours of operation unless directed to do so by DCR.
- No vehicles (including stall holder vehicles) are permitted to drive within the market confines between the hours of 7.45am and 12 noon.
- Dogs must always be restrained and on a lead and droppings collected and disposed of. Aggressive dogs will not be tolerated.

### 4. Permits and Compliance

- The Discovery Coast Rotary Club (DCR) reserves the right to refuse entry to the market at its discretion. Stallholders who do not conform to the market rules may be refused entry to any future bookings at these markets.
- All stallholders must have completed and be seen to be implementing a current DCRM covid plan on site and have distancing signage on display. Checklist is available at [covid 19.qld.gov.au](https://covid19.qld.gov.au)
- All stallholders MUST have current public liability insurance (PLI) cover for a minimum amount of \$5,000,000 (five million dollars) for any one claim. Stall holders must upload evidence of their PLI Certificate of Currency with their market stall application.
- All stallholders selling food or drinks who require a food vendors licence must hold and display their current certification. Refer to [www.qld.gov.au](http://www.qld.gov.au) or [gladstone.qld.gov.au](http://gladstone.qld.gov.au) for food licencing regulations.

- All stallholders using electrical leads or appliances must have current test tags attached to the equipment in a safe manner. Refer to the Electrical Safety Office [www.worksafe.qld.gov.au](http://www.worksafe.qld.gov.au)
- All stallholders using gas appliances must have displayed a current gas cylinder tested date. Refer Gas Cylinder Safety [www.qld.gov.au](http://www.qld.gov.au)
- **No generators are allowed at the Discovery Coast Rotary Markets**
- All stallholders are required to check in using the DCRM QR Code displayed around the market area. A manual check in registration is available at the DCRM Rotary tent.

## 5. Respectful Behaviour

- Stallholders are responsible for keeping their site in a clean and tidy state and if rubbish accumulation is large, that rubbish must be taken away by the stall holder and not put in the bins provided by the GRC.
- Stallholders are expected to treat the other stallholders, the public and the Discovery Coast Rotary Team on Duty with courtesy and respect.
- Disagreements between stall holders should be resolved between themselves in the first instance. If this is not possible then the decision of DCRM shall be final.
- Amplifiers/loud halers or similar devices shall only be used at a low volume and only with prior permission from the DCRM organizing team, as they may disrupt the stall holders and become a nuisance. Musicians must pre book with the management committee by calling the market mobile 0488087622, and hold Public Liability Insurance.
- Preparation and consumption of food is undertaken at all markets and in consideration of health and comfort of the community generally, smoking is not permitted within the market grounds under any circumstances.

## 6. Rubbish

- Stallholders must removed all their rubbish from the Venue – PUBLIC BINS ARE NOT to be used for Stallholder rubbish.

## 6. Acceptance of Discovery Coast Rotary Rules

**I have read and understood the above rules and agree to operate in accordance with these rules. I understand that failure to comply with these rules may result in my removal from the Discovery Coast Rotary Markets.**

Stall Name \_\_\_\_\_

Name \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

**P.O. Box 600, Agnes Water, 4677 Mobile 0488087622 Email- [dcrmarkets@gmail.com](mailto:dcrmarkets@gmail.com)**